



# Checklist

## Key considerations for delivering research activities

There are several things to consider when thinking about the mode of delivery for your research, be it online or face to face.

Below are some of the key considerations you and your team should think through prior to connecting with young people around research activities.

### Location:

- Is the location of your meeting place accessible for all young people? (E.g. face to face considerations: close to public transport, parking, accessibility ramps/elevators; online considerations: Access to stable internet? Are young people using their own device or is sharing a device when meeting online? What online platform is most appropriate for young people?)
- Is the location neutral? (Being mindful that some spaces may trigger some young people)

- Is the location familiar to young people and a place where young people meet? (E.g. university, school, youth hub/service, library)
- Is it convenient for the young person (how long would it take them to get to the location? How much would it cost? Do they need more support to get to the location?)
- Does the location have facilities that support young people's engagement? (E.g. prayer room, or creche if needed)

### Time:

- Is the time convenient for all young people? (E.g. is it out of work/school hours?)
- Have you allowed enough time to adequately prepare yourselves as a project team, and to allow young people to prepare if necessary?



### **Roles & expectations:**

- Have you asked the young people what roles would they be interested on the day/during the course of your research?
- What roles will the young people play during when you meet up that is beyond the research participant? (E.g. research participant, note-taker, photographer, minute taker, workshop facilitator, MC)
- Is this a formal or informal get together?

### **Benefits to/outcomes for young people engaged:**

- What skills, personal development, social connections, recognition or thanks will young people get out of this engagement?
- Have you asked young people involved what they would like to get out of this?

### **How this engagement will take place:**

- What collaborate activities do you plan to run?
- For example: icebreakers, discussion groups, break out rooms, Reverse Research Carousel method, focus groups.

### **Preparing materials & information:**

- Have you prepared the materials required for young people to fully participate with free, prior and informed consent?
- Are your materials simple and easy to understand?
- Have you identified any specific terminology young people need to be familiar with?

### **Feedback:**

- How are you going to collect feedback from young people on their experience of the research activities they are engaging in?

### **Follow-up:**

- How will you follow up with young people after their engagement? What are the next steps? What are the outcomes of their involvement? Are there further ways for them to continue their involvement?