

Tool

Applying duty of care to key research activities

Activity	Under 16 years	16-17 years	18 years and over	Adults/ researcher
Participant consent for research	Obtain consent from parents/carers as well as from the young person	Obtain signed consent from young person	Obtain signed consent from young person	Staff file and update records
Photo or video release form	Obtain consent from parents/carers as well as from the young person	Obtain signed consent from young person	Obtain signed consent from young person	Staff ensure any photo choices are recorded and shared with photographers and communications staff
Online workshop – breakout groups.	Break out groups with other younger WH&Y-C (12-16 years) where possible. Informed of identified staff member if they have issues or concerns. Staff member regularly checks in within the participants	Breakout groups with any age but aim for young age if possible.		Identify a support staff member for each meeting. General reminder at the start about group rules. Brief new researchers/adults about roles and responsibilities.
Withdrawing from the study	Regular reminders re: Participation is entirely voluntary, and you are not obliged to be involved. If you do participate, you can withdraw at any time without giving a reason.	Regular reminders re: Participation is entirely voluntary, and you are not obliged to be involved. If you do participate, you can withdraw at any time without giving a reason.	Regular reminders re: Participation is entirely voluntary, and you are not obliged to be involved. If you do participate, you can withdraw at any time without giving a reason.	All staff understand and support children/young people’s right to withdraw from the study at any time without giving a reason.